**YARD DUTY AND SUPERVISION POLICY**

Glenroy Specialist School understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

All sub-school staff participate in the yard duty roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

School staff are rostered on for supervision during lunch and when moving students to and from bus bays. School grounds are supervised before school from 8.45am. After school, staff supervise the main hub area until 3.45pm. Students on school grounds outside these times will **not** be supervised (unless arrangements have been made or in extraneous circumstances).

Parents/carers are requested to ensure that students do not arrive early or stay late after school.

Glenroy SS has in place a number of internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:

* [Camps](file:///\\gss-nas01\policies\GSS%20Policies\Required%20for%20school%20review%20-%20updated%20August%202018\Camp%20Policy%20(GSS%20template%20updated%202017).doc)
* [Excursions](file:///\\gss-nas01\policies\GSS%20Policies\Required%20for%20school%20review%20-%20updated%20August%202018\Excursions%20Policy%20(GSS%20template%20updated%20August%202018).doc)
* [First Aid](file:///Q:\GSS%20Policies\Required%20for%20school%20review%20-%20updated%20August%202018\First%20Aid%20(DET%20template%20completed%20August%202018).docx)
* [Child Safe Standard](file:///Q:\GSS%20Policies\Required%20for%20school%20review%20-%20updated%20August%202018\Child%20Safe%20Standard%20(DET%20template%20completed%20August%202018).docx)
* [Duty of Care](file:///Q:\GSS%20Policies\Required%20for%20school%20review%20-%20updated%20August%202018\Duty%20of%20Care%20(DET%20template%20completed%20August%202018).docx)
* [SunSmart Policy](SunSmart%20Policy%20(DET%20template%20completed%20August%202018).docx)

School staff, parents and students are encouraged to speak to our principal you have any concerns about potential risks at our school, or our duty of care obligations.

## **Review cycle**

This policy was last approved by school council on 23.8.18 and is scheduled for review in August 2021.

Ratified by School Council 15 October 2018