

Glenroy Specialist School



WORKING TOGETHER TO ACHIEVE

Dear Parents / Guardians

Parent Payment for 2019

Government funding covers most of the costs of providing for the education of your child, including staff salaries, building costs, maintenance and utilities. However, School Council relies on parents to make a contribution to support the provision of essential educational items that are consumed such as classroom stationery, class sets of materials and cooking ingredients used in programs, individual alternate pencils and communication aids, computer software, audio-visual materials, gloves, tissues and wipes, daily communication diaries, the school magazine and access to the electronic messaging system.

For 2018 School Council has set the **parent payment to support essential education items at \$150.00** per family at the school. These essential education items include classroom stationery, class sets of materials and cooking ingredients used in programs, individual alternate pencils and communication aids, computer software, audio-visual materials, gloves, tissues and wipes, daily communication diaries.

The \$150 payment also includes the cost of the annual School Magazine and the provision for instant messaging for the communication of reminders and important news.

Method of Payment: Accounts will be sent to all families and levy can be paid in total in Term 1, or if preferred, in instalments of \$37.50 per term.

We accept payment by Cash, Cheque, EFTPOS, Credit Card or Direct Deposit.

Account Name: Glenroy Specialist School **BSB:** 633 000 **Account No:** 129062246 **Bank:** Bendigo Bank

Lodgement Reference: Use student's initial of first name and first three letters of surname (example Raelene Kenny: R.KEN).

Payment difficulties: If you experiencing financial hardship, you are encouraged to contact the School Business Manager, Aynsley Frazier, to arrange an alternative payment method.

Other School Programs: Please note that the school subject levy does not cover some of the activities arranged during the year, such as excursions and camps, for which payment is requested at the time of the activity.

Donations

In addition to the parent payment you may wish to also make a tax deductible donation to the school to support the pool facility and the purchase of specialised student equipment.

Glenroy Specialist School has been endorsed by the Tax Office, and is able to issue tax deductible receipts for donations to the school. If you wish to make a donation, please indicate this on the attached payment slip.

The School Council trusts that all parents will support the School's endeavours to provide quality educational and support programs for all students. The excellent response of parents in the past has assisted in building many resources that assist your child today.

Yours faithfully,

Michael Kronk
School Council President

Raelene Kenny
Principal

GLENROY SPECIALIST SCHOOL PARENT CONTRIBUTIONS 2019

Student Name:		
		Write in amount being paid
Parent Payment (for receipt will be issued)	\$150	\$
Donation (for which a tax deductible receipt will be issued)	\$ 20 \$50 \$100 \$ other	\$
TOTAL		\$

Parent Payment Policy

Schools will develop their own implementation approach; however the following elements need to be covered to comply with the policy:

PARENT PAYMENT CHARGES

- *clear specification of the items, description and costs within the three payment categories*
- *articulate how payment requests support/enrich the school's learning/teaching program*

PAYMENT ARRANGEMENTS AND METHODS

Include options to pay in instalments

FAMILY SUPPORT OPTIONS

- *Second hand and low cost options e.g. school clothing pool, low cost suppliers*
- *CSEF*
- *State Schools Relief*
- *Local community supports*

CONSIDERATION OF HARDSHIP

Detail how the school will provide support to parents experiencing hardship, including:

- *name and details of nominated parent payment contact person who parents can communicate with by phone, email or in person about their financial situation and related difficulties in making payments.*
- *the processes for meeting/communicating with parents experiencing hardship, including information to be provided*

Note: in reflecting on the school's hardship arrangements, schools could consider their proactive strategies to engage with parents disconnected from the school who may be experiencing hardship, such as discretely approaching families who may need support and special payment arrangements.

COMMUNICATION WITH FAMILIES

- *Outline how the policy and the school's implementation will be communicated with the school community. Schools are encouraged to have this prominently on the school website.*
- *State the opportunities available for parents to raise any issues, make general inquiries about charges and the contact details where complaints can be referred*

MONITORING AND REVIEW OF THE IMPLEMENTATION OF THE POLICY

- *Include a statement about the responsibility of the school council to monitor the implementation of the policy, identify the factors/measures to be taken into account, such as transparency of processes and engagement with parents, how/when it will be reported back to the school community, and timing and processes of review.*

Date of approval by School Council : 15th October 2018

Understanding Parent Payment Categories

Schools

What does the legislation say?

The Education and Training Reform Act (2006) provides for free instruction in the standard curriculum program to all students in government schools. The Act also empowers school councils to charge fees to parents for goods and services provided by the school to a child.

In the Act, a 'Parent' includes a guardian and every person who has parental responsibility for a child including parental responsibility under the Commonwealth Family Law Act 1975 and any person with whom a child normally or regularly resides.

What do schools pay for as part of 'free instruction'?



Free instruction is the teaching staff, administration and the provision of facilities in connection with the instruction of the standard curriculum program, including reasonable adjustments for students with disabilities.

The standard curriculum for Years F-10 means implementation of the Victorian Curriculum F-10.

The standard curriculum for senior secondary schools means a program that enables a student to be awarded a VCE or VCAL qualification.

What principles govern parent payment practice?

Educational Value | Access, Equity & Inclusion | Affordability

Engagement & Support | Respect & Confidentiality | Transparency & Accountability

Parents

What may parents be asked to pay for?

Schools can request payment for Essential Student Learning Items



These are items, activities or services that the school deems **essential** to student learning of the standard curriculum.

Where practical and appropriate, parents may choose to purchase items through the school or provide their own.

These may also be either:

Items the student takes temporary or permanent possession of

- e.g.
- textbooks, activity books, exercise books
 - stationery, book bags
 - student ID cards, locks
 - cooking ingredients students will consume
 - materials for final products that students take home (technology projects, build-your-own kits, dioramas)
 - Picture Exchange Communication Systems

Activities associated with instruction that all students are expected to attend

i.e. travel, entry fees or accommodation

- e.g.
- excursions
 - incursions
 - school sports
 - work placements

Parents can be asked to pay for items, activities and services in the three Parent Payment Categories:

Essential Student Learning Items,
Optional Items and
Voluntary Financial Contributions.

Schools determine how items, activities and services are classified within these categories based on the learning and teaching program of their school.

Schools can request payment for Optional Items

These are items, activities or services that are **optional** and are offered in addition to the standard curriculum.

Students may access these on a user-pays basis.

These may be either:

Items the student purchases or hires

- e.g.
- school magazines, class photos
 - functions, formals, graduation dinners
 - materials for extra curricular programs
 - student accident insurance

Activities the student purchases

- e.g.
- fees for extra curricular programs or activities, such as instrumental music tuition
 - fees for guest speakers
 - camps, excursions, incursions, sports
 - entry fees for school run performances

Items and/or materials that are more expensive than required to meet the standard curriculum

- e.g.
- use of silver in metal work instead of copper
 - supplementary exam revision guides

Support for families experiencing hardship is available at every school and each school has a parent payment contact person. See your school's policy for more information.

For more information on Parent Payments and Personal Devices, visit the DET website at: www.education.vic.gov.au

Schools can invite
**Voluntary
Financial
Contributions**
for



- e.g.
- Building or Library fund (Tax deductible)
 - Voluntary contributions for a specific purpose, such as equipment, materials, services.
 - General voluntary contributions