

PERSONAL CARE ATTENDANTS- WE'RE HIRING!

Glenroy Specialist School provides a stimulating, caring and safe learning environment for students with physical disability and/or significant health impairment who require regular paramedical support and we are looking for PCA's to join our compassionate, dedicated and fun team! You would be working in a supportive environment within a large team of teachers, education support and allied health to support our students with their personal care needs.

WORK HOURS

Personal Care Attendants at Glenroy Specialist School work between 8:45 AM and 3:25 PM Monday to Friday and receive paid school holiday leave.



WHO CAN APPLY?

Anyone holding or willing to obtain a Victorian Employee working with children check, who can provide two employee referees and is willing to undergo onsite training as provided by our therapy team.

HOW TO APPLY:

Apply via <https://www.vic.gov.au/school-jobs> or email your CV and Selection Criteria to glenroy.ss@education.vic.gov.au by Thursday, 7th August 2025.

SEE NEXT PAGE FOR DUTIES AND SELECTION CRITERIA.
FOR MORE INFORMATION CONTACT AYNSELY FRAZIER ON 03 9304 2263 OR EMAIL
AYNSELY.FRAZIER@EDUCATION.VIC.GOV.AU

<https://www.glenroyss.vic.edu.au/>





SELECTION CRITERIA

1. Demonstrate successful experience in working as a team to support students with significant physical and multiple disabilities
2. Demonstrate the ability to communicate effectively with a range of individuals including teachers, therapists and students, including the ability to accept direction and feedback
3. Capacity to be physically involved in programs across the school including manual handling and personal care
4. Capacity to mindfully undertake personal care tasks, as part of a team, ensuring students have opportunities to develop their skills while maintaining their safety and dignity

RESPONSIBILITIES

With the necessary training, Personal Care Attendants are expected to undertake duties that include:

- Pushing children in wheelchairs including engaging and disengaging brakes.
- Lifting and hoisting students.
- Transferring students into standing frames, walking frames, onto bikes and onto classroom furniture
- Physically supporting students in walking and bike riding programs
- Dressing and undressing students.
- Supporting student communication including using specialised equipment
- Maintaining personal hygiene of students including attendant care as required.
- Maintaining the cleanliness of classrooms and children's outside play areas
- Undertake other duties as directed by the principal or principal's delegate
- Participate in school specific professional development activities